



# **RAANS**

## **GYMNASTICS CLUB**

### Raans: Data Privacy

Your privacy is extremely important to Raans Gymnastics Club and we are fully committed to providing you with clear and transparent information about how we use your personal information. We value the trust you give us when sharing your personal information and we will ensure robust measures are in place to keep your information secure.

For any personal data you provide for the purposes of your membership, Raans is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone or e-mail. This includes information you provide when you register with us. The information you give us may include your name, date of birth, address, e-mail address, phone number and gender. We may also ask for relevant health information and other data which is classed as special category personal data.

The reason we need your data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal information is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

- For training and competition entry
- Sharing personal data with club coaches or officials to administer training sessions
- Sharing personal data with club team managers to enter events
- Sharing personal data with facility providers to manage access to the Gym
- Sharing personal data with leagues, county associations and other competition providers for entry in events.
- For funding and reporting purposes such as sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority and/or analysing anonymised data to monitor club trends
- For membership and club management such as processing of membership forms and payments; sharing data with committee members to provide information about club activities, membership renewals or publishing of competition results

- Marketing and communications including sending information about selling club kit, merchandise or fundraising.

On occasion we may collect personal data from non-members (e.g. any non-member participant's contact details for taster sessions). This information will be stored for 30 days after the sessions and then destroyed securely if the non-member doesn't join.

Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has both Facebook and Instagram social media pages. All members are free to join these pages. If you join one of the Social Media pages, please note that providers of the social media platforms have their own privacy policies and that the club does not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

When you become a member of the Club, you will have registered as a member of British Gymnastics. You will provide British Gymnastics with your personal data which they will use to enable access to Raans or any other affiliated gymnastics club. If you have any questions about the continuing privacy of your personal data when it is shared with British Gymnastics, please contact [customerservice@british-gymnastics.org](mailto:customerservice@british-gymnastics.org)

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

We will hold your personal data on file for as long as you are a member with us. British Gymnastics data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after 60 days of inactivity or lapse of BG membership. Your data is not processed for any further purposes other than those detailed in this policy.

You have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

You are not obliged to share your personal data with the Club. However if you choose not to register with British Gymnastics and by association, to share your personal data with us, we will be unable to register or administer your membership.